

**DISTRIBUTION READY PROGRAM**  
**TERMS AND CONDITIONS OF ENROLMENT**

When enrolling in a South Australian Tourism Commission (SATC) course you must agree to the following Terms and Conditions of Enrolment:

1. I (the participant) agree to behave professionally, courteously, with respect and decency at all times, and for the duration of the program.
2. I acknowledge that adverse behaviour by me will not only reflect on myself but also on the SATC, South Australian Government, and future participants in the program.
3. I acknowledge that my participation in the program may be terminated, should I not comply with expectations outlined above.
4. I confirm that all information provided pursuant to my registration is true and correct to the best of my knowledge. Any offer to a course, or any subsequent enrolment, based on false or incomplete information may be withdrawn or varied by SATC.
5. I agree to contact and advise SATC as soon as practicable, if any of the information provided pursuant to my enrolment/registration changes.
6. I acknowledge and accept that if I do not attend or participate in modules and am assessed as no longer active in the program, or if I formally withdraw, SATC reserves the right to cancel my enrolment.
7. I acknowledge and accept that SATC may record group course sessions through videoconferencing or online seminar, and this may involve the collection of my personal information if my image or voice is captured during the activity. I permit SATC, which holds the intellectual property in the recorded materials, to use or licence such recordings for future course delivery by SATC.
8. I agree that any materials supplied by SATC, including but not limited to course materials (in document format, electronic format or otherwise), are for my personal non-commercial use. I do not hold any licence to reproduce, transfer, distribute or display any of the materials in any public or commercial manner.
9. I acknowledge and accept that SATC reserves the right to cancel or change scheduled times, locations, mode of delivery and course specification, having provided me with reasonable advance notice, wherever possible.
10. I acknowledge that the collection, use, storage, and disclosure of my personal information by the SATC will be in accordance with the SATC's Privacy Statement <https://www.tourism.sa.gov.au/privacy>.
11. I acknowledge and accept that SATC may communicate with me and provide information relevant to my current enrolment and course, through email and/or telephone.
12. I acknowledge and accept that SATC may use my personal contact information (or disclose this information to a third party to act on SATC's behalf) to manage

and administer all aspects of my participation in the course, and my access to and use of SATC materials.

13. I confirm that I have read and understood the abovementioned Terms and Conditions of Enrolment and that I agree to act in accordance with them.
14. Where relevant, a Business that enrolls on behalf of the participant warrants that it has the participant's full authority to function as the participant's agent for the purposes of accepting the Terms and Conditions of Enrolment.
15. I agree that I will be invoiced and pay the SATC \$350 (plus GST) if I receive a successful letter and a place in the pilot Distribution Ready Program as noted in the Program Guidelines.