

**Overseas Travel – 1 June – 30 June**

Chief Executive and public sector employees

No of Travellers	Destination	Reasons for Travel	Outcomes of Travel	Travel Itinerary	Total Cost of Travel	Travel Receipts
1	Singapore	To attend the DATA Academy with TripAdvisor	Attended the DATA Academy with TripAdvisor	Attached	\$2,120.95	Attached

Approved for publication – 30 September 2016

Note: These details are correct as at the date approved for publication. Figures may be rounded and have not been audited.

SOUTH AUSTRALIAN TOURISM COMMISSION  
**ITINERARY and TRAVEL DIARY**



to record travel arrangements and business activities undertaken while travelling on SATC business

Traveller's name: Brent Hill

Destination(s): Singapore, Siem Reap Cambodia

Dates of travel: 13 June 2016 - 19 June 2016

Nights away: 6

**TRAVEL DIARY DECLARATION**  
 (REQUIRED FOR TRAVEL EXCEEDING 5 NIGHTS AWAY)

**COMPLETE THIS SECTION UPON YOUR RETURN, PRINT A COPY FOR SIGNING AND ATTACH TO THE POST TRIP REPORT**

I declare that.

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> the itinerary detailed below is a correct record of activities undertaken on the trip | <input checked="" type="checkbox"/> any variations to the original itinerary have been recorded below |
| <input checked="" type="checkbox"/> I have accounted for all days away from home, including time taken as leave           | <input checked="" type="checkbox"/> I have attached conference schedules (where applicable)           |

Signed: *Brent Hill*

Date: 05/07/16.

**ITINERARY**

**COMPLETE THIS SECTION PRIOR TO TRAVEL AND ATTACH TO THE INTERNATIONAL TRAVEL APPROVAL FORM**

All days away must be accounted for. Include travel, accommodation and all business activities undertaken while away.

Date of Activity	Nature of Activity	Place of Activity	Description of Activity / Flight Details / Name of Hotel	Start Time (approx)	Duration (hours/days)
Mon, 13 June 2016	Travelling	Flight	Depart ADL, Arrive SIN, Depart SIN, Arrive REP	09:10	19hrs
Tue, 14 June 2016	Business	Hotel	Work from hotel	09:00	7.5hrs
Wed, 15 June 2016	Business	Location TBA	Attend Destination Academy with TripAdvisor event	09:00	8hrs
Thu, 16 June 2016	Business	Location TBA	Attend Destination Academy with TripAdvisor event	09:00	8hrs
Fri, 17 June 2016	Business	Location TBA	Attend Destination Academy with TripAdvisor event	09:00	8hrs
Sat, 18 June 2016	Travelling	Flight	Depart REP, Arrive SIN, Depart SIN	10:40	24hrs
Sun, 19 June 2016	Travelling	Flight	Arrive ADL	07:30	7.5hrs

IA X060 5416

**SINGAPORE AIRLINES**



A STAR ALLIANCE MEMBER



*Paid  
26-4-16*

**PROFORMA INVOICE**

**DATE:** 26/04/2016

**TO:** South Australian Tourism Commission  
Level 3 121-125 King William Street  
Adelaide, South Australia 5000

**Invoice #** 2604

**DETAILS**

**NAME OF PASSENGER**  
MR BRENT HILL

**PNR:** 5E1XVY

**ITINERARY AND AIRFARE**

**AMOUNT**

ADELAIDE-SINGAPORE-SIEM REAP-SINGAPORE-ADELAIDE

1 X	\$589.00	\$589.00
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FLYING SINGAPORE AIRLINES ECONOMY CLASS

DEPARTURE - 13 June 2016

**TAXES:**

TAXES & SURCHARGES

1 X	\$556.71	\$ 556.71
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<b>TOTAL AMOUNT DUE</b>	<b>\$</b>	<b>1,145.71</b>
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**PAYMENT TERMS:** CREDIT CARD ON RECEIPT OF INVOICE

THANK YOU

**PHONE:** 82030800 **FAX** 8410 0523  
**ABN:** 52 001 056 195

BOREI ANGKOR RESORT & SPA

Siem Reap, Kingdom of Cambodia

03/06/16

OFFICIAL RECEIPT

Date: 13.06.16

Received From : Brent Hill
Being Payment For : Room charge
Amount : 150.00 [ ] Cash, [ ] Cheque, [ ] TT

US Dollars (In Words) : Five hundred and fifty USD only

Cashier Signature

Guest Signature

Name: Sophie

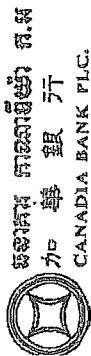
Date: 03.06.16

National Road No 6 # 0369, Banteay Chas, Slokram, Siem Reap, Kingdom of Cambodia

Tel + 855 63 964 406, Fax +855 63 963 436

E-mail info@boreiangkor.com | Website www.boreiangkor.com

Original to Guest, Pink to Account, Yellow to user



Borei Angkor Resort
Banteaychas Slokram SR Cambodia
MERCHANT NO: 08010571
TERMINAL NO: 0572
CARD TYPE Visa

EXP DATE :
TRANS TYPE: SALE
BATCH NO : 000300
TRACE NO : 008838
AUTH NO : 462836
REFER NO : 618513609282
DATE/TIME : 2016/06/13 20:13:28
AMOUNT : USD 450.00

REFERENCE:
TC:6FFE5D35C076FABE
AID:A000000031010
APPLAB:Visa Credit

CARDHOLDER SIGNATURE:

450.00

I AGREE TO PAY ABOVE TOTAL AMOUNT
ACCORDING TO CARD ISSUER AGREEMENT
Thank you for using Canada Bank Service
---CARDHOLDER COPY---





**BOREI ANGKOR**

Siem Reap - Cambodia

VAT REG. TIN:

HILL, MR Brent

Date : 18-06-2016  
 Room No. : 152  
 Arrival : 13-JUN-2016  
 Person(s) : 1  
 Company : TripAdvisor

Page No. : 1 of 1  
 Conf. No. 97432916-1  
 Departure : 18-JUN-2016  
 Cashier : MR001  
 Print Time : 8:44:30 AM

Date	Description	Reference	Charges	Credits
14-JUN-2016	POS Bill To Room - <u>F&amp;B</u>	220055 7981 22 00	21 67	
16-JUN-2016	POS Bill To Room - <u>F&amp;B</u>	073313 8102 07:33	2 75	
<b>Total</b>			<b>24.42</b>	
<b>Balance</b>				<b>24.42</b>

**PAID**  
 18 JUN 2016

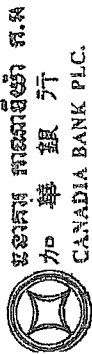
Regardless of charge instruction, I acknowledge that I am personally liable for the payment of the above statement. I have checked all entries in this payment and have determined that all entries are correct.

BY: \_\_\_\_\_

Signature \_\_\_\_\_

Note: Please make sure you have cleared your Safety Deposit Box.

THANK YOU FOR STAYING AT BOREI ANGKOR RESORT . WE LOOK FORWARD TO BE OF SERVICE TO YOU AGAIN.



Borei Angkor Resort L  
 Banteaychhas Siokram SR Cambodia  
 MERCHANT NO: \*08010571  
 TERMINAL NO: \*0572  
 CARD TYPE Visa

EXP DATE :  
 TRANS TYPE:  
 SALE  
 BATCH NO : 000303  
 TRACE NO : 008856  
 AUTH NO : 910803  
 REFER NO : 617001622585  
 DATE/TIME : 2016/06/18 08:45:53  
 AMOUNT : **USD 24.42**

REFERENCE:  
 TC:44BFB175892643F  
 AID:A0000000031010  
 APPLAB: Visa/Credit

CARDHOLDER SIGNATURE: \_\_\_\_\_

I AGREE TO PAY ABOVE TOTAL AMOUNT  
 ACCORDING TO CARD ISSUER AGREEMENT  
 Thank you for using Canada Bank Service

---CARDHOLDER COPY---

www.borei-angkor.com

A: National Road 6, Banteay Chhas, Siem Reap, Cambodia | T: +955 63 964 406 | F: +955 63 962 436 | E: info@borei-angkor.com







Costa Coffee

922  
3

Receipt No P1711600003970  
Date 06/18/2016 - 09 26 AM

Item Name	Qty	Price	Amount
Chocolate Twist	1	\$2 5	\$2 50
Apricot Danish	1	\$2 5	\$2 50
Ice Chocolate(M)	1	\$4	\$4 00

**TOTAL (USD) \$9.00**

Cash USD \$10 00

CHANGE \$1 00

(1 USD = 4,100 KHR)

Operated by SAJI BUMI (CAMBODIA) Co , Ltd

VAT TIN 202 - 104004703

(10% VAT Included)